MICHIGAN VIRTUAL

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Key points for students
- There are no due dates other than the end of the semester, however you should strive to follow the pacing guide.
- There is a final exam..
- A password is required for the final.
- There are no retakes for assessments except in the case of technical difficulties (at my discretion).
- All programming assignments can be resubmitted. I may apply a limit and/or resubmission requirements.
- Details for policies can be found in the Course Info section. Please contact me anytime you have questions.

Welcome to Basic Web Design: HTML & CSS!

I'm eager to work with you this term and I hope you find online learning enjoyable and interesting. The Instructor Info section of your course lists a number of ways to get in touch. Please contact me whenever you have a question, to tell me how things are going, or just to say hi!

Contacting me: I encourage you to use the Student Learning Portal messaging system to contact me. You can also get in touch using a number of other methods described on the Instructor Info page. I hold scheduled office hours (and by appointment) - see the LiveChat section in Blackboard for details.

Technical Support: You will find a link in the course titled Getting Help which gives information for the Customer Care Center and other resources

Term Dates: The Michigan Virtual Enrollment Calendar is the official source of enrollment, start, end, and withdrawal dates. Please refer to the section titled *Semester 2 (20 Weeks)* for this course

What I expect of you in this course

- I expect you to log in every weekday. Come to your online course at least as often as you come to your face-to-face classes.
- I expect you to effectively manage your time. While the course is self-paced, I strongly suggest you follow the pacing guide very closely.
- I expect you to complete your own work and to contribute to the class discussions. You should be familiar with Michigan Virtual's policies on academic integrity and follow them.
- I expect you to read the class Announcements every day.
- I expect you to check your course messages every day.
- I expect you to be respectful and considerate when communicating and working with classmates

Please contact me when you have questions or if you're feeling frustrated with class. I am here to help!

What to expect of me in this course

- I will always treat you with respect and friendliness and do my best to encourage your learning and growth.
- I will respond to any communication from a student, mentor or parent within 24 hours.
- I will grade all assignments, providing solid feedback, within 72 hours.
- I will communicate with your school and parents regarding your progress in class.
- I will help explain difficult concepts and provide additional material where appropriate.
- I will make weekly announcements, highlighting upcoming assignments and providing suggestions.
- I will be an active member of the class discussions.